

**NOTICE OF OPEN MEETING OF THE SAN ANTONIO REGIONAL FLOOD
PLANNING GROUP**

Region 12
01/23/2024
3:00 PM

TAKE NOTICE that a meeting of the San Antonio Regional Flood Planning Group as established by the Texas Water Development Board will be held on Tuesday, January 23, 2024, at 3:00 PM, in-person at the San Antonio River Authority, located at 100 E. Guenther St and virtually at <https://meet.goto.com/782819765>.

Agenda:

1. (3:00 PM) Roll Call
2. Public Comments – limit 3 minutes per person
3. Approval of the Minutes from the Previous San Antonio Regional Flood Planning Group Meeting
4. Discussion and Appropriate Action to Elect Officers and Members-At-Large of the Executive Committee
5. Consider Public Notice Requirements per Texas Administrative Code §361.12(a)(3)
6. Communications from the Texas Water Development Board (TWDB)
7. Chair Report
8. Presentation on Cycle II Budget and Scope of Work
9. Presentation on Cycle II Working Schedule
10. Discussion and Appropriate Action to Authorize the Planning Group Sponsor to publish an RFQ for a Technical Consultant
11. Public Comments – limit 3 minutes per person
12. Date and Potential Agenda Items for Next Meeting
13. Adjourn

If you wish to provide written comments prior to or after the meeting, please email your comments to khayes@sariverauthority.org or physically mail them to the attention of Kendall Hayes at San Antonio River Authority, 100 E. Guenther St., San Antonio, TX, 78204 and include “Region 12 San Antonio Regional Flood Planning Group Meeting” in the subject line.

Additional information may be obtained from: Kendall Hayes, (210) 302-3641, khayes@sariverauthority.org, San Antonio River Authority, 100 E. Guenther St., San Antonio, TX, 78204.

**AGENDA ITEM NO.3 – APPROVAL OF THE MINUTES FROM
THE PREVIOUS SARFPG MEETING**

Meeting Minutes
San Antonio Regional Flood Planning Group Meeting
Tuesday, June 27, 2023
2:00 PM
San Antonio River Authority

Roll Call:

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) /Absent () / Alternate Present (*)</u>
Brian Yanta	<i>Agricultural interests</i>	
David Wegmann	<i>Counties</i>	X
Doris Cooksey	<i>Electric generating utilities</i>	*Summer Johnson
Deborah (Debbie) Reid	<i>Environmental interests</i>	X
Nefi M. Garza	<i>Flood districts</i>	X
Cara C. Tackett	<i>Industries</i>	X
Jeffrey Carroll	<i>Municipalities</i>	
Robert Reyna	<i>Municipalities</i>	*Sabrina Santiago
Suzanne B. Scott	<i>Nonprofit</i>	X
John Paul Beasley	<i>Public</i>	X
Derek Boese	<i>River authorities</i>	X
Jose Reyes	<i>Small Business</i>	X
David Mauk	<i>Water districts</i>	X
Donovan Burton	<i>Water Utilities</i>	X

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent()/ Alternate Present (*)</u>
Marty Kelly	Texas Parks and Wildlife Department	
James Blount	Texas Division of Emergency Management	X
Jami McCool	Texas Department of Agriculture	
Jarod Bowen	Texas State Soil and Water Conservation Board	
Kris Robles	General Land Office	*Brittany Frazier
Anita Machiavello	Texas Water Development Board (TWDB)	X
Susan Roberts	Texas Commission on Environmental Quality	

Quorum:

Quorum: **Yes**

Number of voting members or alternates representing voting members present: **12**

Number required for quorum per current voting positions of 14: **8**

All meeting materials are available for the public at: <http://www.region12texas.org>.

AGENDA ITEM NO.1: ROLL CALL

Ms. Kendall Hayes, San Antonio River Authority, called the role and confirmed a quorum.

AGENDA ITEM NO.2: PUBLIC COMMENT – LIMIT 3 MINUTES PER PERSON

No public comments.

AGENDA ITEM NO.3: APPROVAL OF THE MINUTES FROM THE PREVIOUS SAN ANTONIO REGIONAL FLOOD PLANNING GROUP MEETING (REGION 12)

Ms. Reid motioned to approve the minutes. Mr. Garza seconded the motion, motion passed.

AGENDA ITEM NO.4: COMMUNICATIONS FROM THE TEXAS WATER DEVELOPMENT BOARD (TWDB)

Ms. Anita Machiavello and Mr. James Bronikowski provided updates from TWDB. A newsletter and information on the requirements for the July deliverable were sent out.

AGENDA ITEM NO.5: CHAIR REPORT

Chair Boese thanked the RFPG members for their commitment to the first cycle of Regional Flood Planning.

AGENDA ITEM NO.6: STATEMENTS OF COMPLIANCE

Ms. Hayes read the following statements of compliance.

The SARFPG complied with all the requirements outlined in the Texas Open Meetings Act and Public Information Act.

The guidance principles outlined in 31 TAC §362.3 were taken into consideration in the development of the Amended Regional Flood Plan.

The Amended Regional Flood Plan adequately provides for the preservation of life and property and the development of water supply sources, where applicable.

AGENDA ITEM NO.7: DISCUSSION AND APPROPRIATE ACTION TO ADOPT THE AMENDED SAN ANTONIO REGIONAL FLOOD PLAN

Ms. Hayes and the Technical Consultants presented the Flood Plan chapters amended by the amendment process. The RFPG noted that 2023 RFP well-represents the flooding concerns in the region. However, the plan is not comprehensive and does not contain a complete list of all locations that are susceptible to flooding. RFPG members hope to further encourage entities to submit their projects in the Second Cycle.

Mr. Mauk motioned to adopt the Amended Regional Flood Plan and allow the technical consultants to make any non-substantive changes and appropriate edits as discussed today. Ms. Tackett seconded the motion, motion passed.

AGENDA ITEM NO.8: APPROPRIATE ACTION TO AUTHORIZE THE SARFPG SPONSOR TO SOLICIT FOR VOTING MEMBERSHIP VACANCIES

Chair Boese requested authorization for the RFPG Sponsor to put out a solicitation for any vacancy announced before the Second Cycle.

Ms. Reid motioned to authorize the RFPG Sponsor to solicit for any voting membership vacancies between now and the first meeting of Cycle II. Ms. Tackett seconded the motion, motion passed.

AGENDA ITEM NO. 9: DESIGNATION OF ADDITIONAL TERM LENGTH FOR INITIALLY APPOINTED PLANNING GROUP VOTING MEMBERS

The eight RFPG voting members initially appointed by TWDB drew lots for a term extension.

The following members received a two-year term extension: Ms. Cooksey, Ms. Reid, Mr. Beasley, and Mr. Mauk.

The following members received a five-year term extension: Mr. Wegmann, Mr. Carroll, Ms. Tackett, and Mr. Garza.

AGENDA ITEM NO.10: DISCUSSION AND APPROPRIATE ACTION TO SELECT THE SARFPG SPONSOR FOR CYCLE II

Chair Boese notified the RFPG that TWDB requested each group take action to designate the RFPG Sponsor for the Second Cycle. Discussion ensued regarding potential sponsors.

Ms. Scott motioned to designate the San Antonio River Authority as the Region 12 Sponsor for Cycle II and authorize them to apply for grant funding and execute a contract with TWDB. Ms. Tackett seconded the motion, motion passed.

AGENDA ITEM NO.11: REGIONAL LIAISON UPDATE

Mr. Mauk provided an update on Region 13. They are on track to meet the deliverable.

Ms. Johnson provided an update on Region 11. They have decided to continue with quarterly meetings in the Second Cycle.

AGENDA ITEM NO.12: PRESENTATION OF CYCLE II CONCEPTUAL SCHEDULE

Ms. Hayes presented TWDB's Working Conceptual Schedule for the Second Cycle of Regional Flood Planning.

AGENDA ITEM NO.13: PUBLIC COMMENTS – LIMIT 3 MINUTES PER PERSON

No public comments.

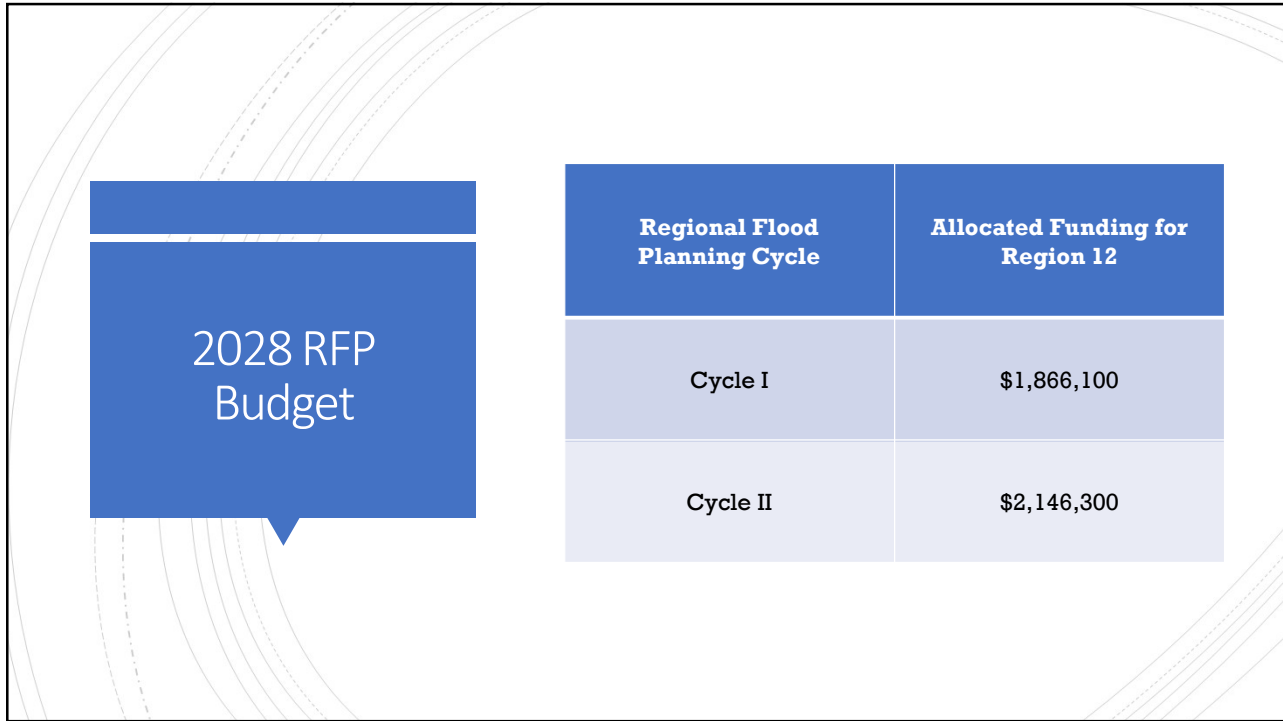
AGENDA ITEM NO.14: ADJOURN

Ms. Reid motioned to adjourn. Mr. Mauk seconded the motion, motion passed.

AGENDA ITEM NO.8 – PRESENTATION ON CYCLE II BUDGET AND SCOPE OF WORK

Includes:

- Presentation Materials for Agenda Item



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2028 RFP SCOPE OF WORK

- Task 1 – Planning Area Description
- Task 2A – Existing Condition Flood Risk Analyses
- Task 2B – Future Condition Flood Risk Analyses
- Task 3A – Evaluation and Recommendations on Floodplain Management Practices
- Task 3B – Flood Mitigation Needs Analysis
- Task 3C – Flood Mitigation and Floodplain Management Goals
- Task 4A – Identification, and Evaluation of Potential Flood Management Evaluations and Potentially Feasible Flood Mitigation Projects and Flood Management Strategies
- Task 4B – Preparation and Submission of a Technical Memorandum
- Task 4C – Performance of Flood Management Evaluations
- Task 5A – Recommendation of Flood Management Evaluations, Flood Mitigation Projects, and Flood Management Strategies
- Task 5B – Recommend a list of Flood Management Evaluations to be performed by TWDB
- Task 6A – Impacts of Regional Flood Plan
- Task 6B – Contributions to and Impacts on Water Supply Development and State Water Plan
- Task 7- Flood Response Information and Activities
- Task 8 – Administrative, Regulatory, and Legislative Recommendations
- Task 9 – Flood Infrastructure Financing Analysis
- Task 10 – Public Participation and Plan Adoption
- Task 11 – Implementation and Comparison to Previous Regional Flood Plan

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AGENDA ITEM NO.9 – PRESENTATION ON CYCLE II WORKING SCHEDULE

Includes:

- Presentation Materials for Agenda Item

2028 RFP**KEY
DATES**

February 22, 2024 – Deadline for Sponsors to Submit Applications for Grant Funding

June 2024 – Deadline to Negotiate and Execute Contract between TWDB and Sponsors

August 2024 – Target for RFPs to Select a Technical Consultant

September 2024 – Deadline to Negotiate and Execute Subcontract between Sponsor and Technical Consultant

September 19, 2025 – Submit Technical Memorandum to TWDB

January 26, 2026 – Submit Draft Flood Management Evaluation (FME) List

February 26, 2027 – Submit Draft Flood Plan to TWDB

January 10, 2028 – Submit Final RFP to TWDB