**Meeting Minutes**

**Region 12 San Antonio Flood Planning Group Meeting**

**Tuesday, December 1, 2020**

**1:00 PM**

**GoToMeeting Virtual Meeting**

**Roll Call:**

|  |  |  |
| --- | --- | --- |
| **Voting Member** | **Interest Category** | **Present (x) /Absent ( ) / Alternate Present (\*)** |
| Vacant | *Agricultural interests* |  |
| David Wegmann | *Counties* | x |
| Doris Cooksey | *Electric generating utilities* | x |
| Deborah (Debbie) Reid | *Environmental interests* | x |
| Nefi M. Garza | *Flood districts* | x |
| Cara C. Tackett | *Industries* | x |
| Jeffrey Carroll | *Municipalities* | x |
| John Paul Beasley | *Public* |  |
| Suzanne B. Scott | *River authorities* | x |
| Steve Gonzales | *Small business* | x |
| David Mauk | *Water districts* | x |
| Steve Clouse | *Water utilities* | x |

|  |  |  |
| --- | --- | --- |
| **Non-voting Member** | **Agency** | **Present(x)/Absent( )/ Alternate Present (\*)** |
| Marty Kelly | Texas Parks and Wildlife Department | x |
| Natalie Johnson | Texas Division of Emergency Management | x |
| Jami McCool | Texas Department of Agriculture | x |
| Jarod Bowen | Texas State Soil and Water Conservation Board |  |
| Kris Robles | General Land Office | x |
| Richard Bagans | Texas Water Development Board (TWDB) | x |
| Susan Jablonski | Texas Commission on Environmental Quality |  |

**Quorum:**

Quorum: **Yes**

Number of voting members or alternates representing voting members present: **10**

Number required for quorum per current voting positions of 12: 7

*All meeting materials are available for the public at:* [*http://www.region12texas.org.*](https://www.region12texas.org/)

**AGENDA ITEM NO.1: ROLL CALL**

Caitlin Heller, San Antonio River Authority, called the role and confirmed a quorum.

**AGENDA ITEM NO.2: PUBLIC COMMENT – LIMIT 3 MINUTES PER PERSON**

No public comment.

**AGENDA ITEM NO.3: APPROVAL OF THE MINUTES FROM THE NOVEMBER 2, 2020 SAN ANTONIO REGIONAL FLOOD PLANNING GROUP MEETING (REGION 12)**

Ms. Scott moved for the approval of the minutes. Ms. Cooksey seconded the motion. The minutes were approved.

**AGENDA ITEM NO.4: COMMUNICATIONS FROM THE TEXAS WATER DEVELOPMENT BOARD (TWDB)**

Texas Water Development Board (TWDB) Board member, Kathleen Jackson, thanked planning group members for their participation in Region 12 and spoke about her hopes for the state flood planning program.

Mr. Bagans then gave a brief presentation on flooding and the Regional Flood Planning RFA process.

**AGENDA ITEM NO.5: STATUS OF BEXAR REGIONAL WATERSHED MANAGEMENT (BRWM): CITY OF SAN ANTONIO, BEXAR COUNTY AND SAN ANTONIO RIVER AUTHORITY**

Mr. Mast gave an overview of the Bexar Regional Watershed Management (BRWM), including its history, governance, coverage area, process, and project investments.

**AGENDA ITEM NO.6: REGION 12 EXECUTIVE COMMITTEE ELECTIONS – A. VICE-CHAIR, B. SECRETARY, C. MEMBERS-AT-LARGE (2)**

Chair Garza asked for nominations from the floor for the vacant executive committee positions. Ms. Scott was elected as Vice-Chair, Ms. Tackett as Secretary, and Ms. Reid and Mr. Wegmann as Members-At-Large.

**AGENDA ITEM NO.7: DISCUSSION AND APPROPRIATE ACTION REGARDING VACANT AGRICULTURE INTERESTS REPRESENTATION**

Chair Garza requested that the TWDB resend the nomination form to all parties who had previously applied for the position and Mr. Bagans agreed to do so. Ms. Heller informed the planning group that the nomination form has been posted to all county clerk websites within the region. She also agreed to send out the nomination form to the planning group so they could directly send the documents to interested parties.

**AGENDA ITEM NO.8: DISCUSSION REGARDING A REGION 12 PUBLIC WEBSITE**

Ms. Heller gave a brief overview of the Region L website, explaining that the Region 12 website would be similar in layout. She then asked the planning group members for guidance on what they would like to see on the Region 12 site. Chair Garza requested a resources page where members could share relevant information prior to planning group meetings.

**AGENDA ITEM NO.9: DISCUSSION REGARDING THE HANDLING OF PUBLIC COMMENTS**

The Planning Group agreed to have a comment period at the beginning and end of each meeting with a limit of three minutes per person. Comment can be given in written or verbal form. Chair Garza emphasized that this will not be a Q&A session, but simply a period for comments to be given. If the planning group wishes to respond to the comment they will do so at a later meeting.

**AGENDA ITEM NO.10: DISCUSSION REGARDING THE REQUIRED SOLICITATION FOR PERSONS OR ENTITIES WHO REQUEST TO BE NOTIFIED OF REGION 12 ACTIVITIES**

Ms. Heller informed the group that she keeps a running email list of interested parties to notify of Region 12 activities. Interested parties will be able to sign up for this list on the Region 12 website or by contacting Ms. Heller directly. Ms. Scott suggested highlighting the website for this reason on Social Media to ensure the public knows of its existence.

**AGENDA ITEM NO.11: PUBLIC COMMENT – LIMIT 3 MINUTES PER PERSON**

No public comment.

**AGENDA ITEM NO.12: POTENTIAL DATE AND AGENDA ITEMS FOR NEXT MEETING**

Chair Garza encouraged the Planning Group to move away from monthly meetings as he has found them to be difficult to arrange so quickly. The Planning Group agreed to meet on a bi-monthly basis with early February for the next meeting. Ms. Heller will send out a Doodle Poll to select the date and times for the February meeting and to establish a regular meeting time.

**AGENDA ITEM NO.13: ADJOURN**