**Meeting Minutes**

**Region 12 San Antonio Flood Planning Group Meeting**

**Monday, November 2, 2020**

**1:00 PM**

**GoToWebinar Virtual Meeting**

**Roll Call:**

|  |  |  |
| --- | --- | --- |
| **Voting Member** | **Interest Category** | **Present (x) /Absent ( ) / Alternate Present (\*)** |
| Vacant | *Agricultural interests* |  |
| David Wegmann | *Counties* | x |
| Doris Cooksey | *Electric generating utilities* | x |
| Deborah (Debbie) Reid | *Environmental interests* | x |
| Nefi M. Garza | *Flood districts* | x |
| Cara C. Tackett | *Industries* | x |
| Jeffrey Carroll | *Municipalities* | x |
| John Paul Beasley | *Public* | x |
| Suzanne B. Scott | *River authorities* | x |
| Steve Gonzales | *Small business* | x |
| David Mauk | *Water districts* | x |
| Steve Clouse | *Water utilities* |  |

|  |  |  |
| --- | --- | --- |
| **Non-voting Member** | **Agency** | **Present(x)/Absent( )/ Alternate Present (\*)** |
| Marty Kelly | Texas Parks and Wildlife Department | x |
| Natalie Johnson | Texas Division of Emergency Management | x |
| Jami McCool | Texas Department of Agriculture | x |
| Jarod Bowen | Texas State Soil and Water Conservation Board | x |
| Kris Robles | General Land Office | x |
| Richard Bagans | Texas Water Development Board (TWDB) | x |
| Susan Jablonski | Texas Commission on Environmental Quality |  |

**Quorum:**

Quorum: **Yes**

Number of voting members or alternates representing voting members present: **10**

Number required for quorum per current voting positions of 12: 7

**Other Meeting Attendees: \*\***

James Bronikowski, TWDB (Meeting Facilitator)

Brooke Paup, TWDB Board Member

Reem Zoun, TWDB

Matt Nelson, TWDB

Morgan White, TWDB

Annette Mass, TWDB

Hayley Gillespie, TWDB

Anna Gonzalez, TWDB

Elizabeth McCoy, TWDB

Patrick Lopez, TWDB

Diamond Ayala

Chad Ballard

James Beach

Ty Berry

Ron Branyon

Melissa Bryant

Susan Butler

Kenneth Carper

Jim Carrillo

Stephanie Castillo

Adam Conner

Troy Dorman

Lauren Gonzalez

Steve Graham

Yasmin Gutierrez

Tina Hendon

Jeanette Hernandez

Justin Lennon

Christian Lentz

Hillary Lilly

Josh Logan

Brian Mast

Justin Murray

Tami Norton

Hayli Phillips

Art Reinhardt

Jay Scanlon

Jean Schlitzkus

Levi Sparks

Aarin Teague

David Villarreal

Christine Westerman

Amin Kiaghadi

\*\*Meeting attendee names were gathered from those who entered information for joining the GoToWebinar meeting.

*All meeting materials are available for the public at:* [*http://www.twdb.texas.gov/flood/planning/regions/schedule.asp*](http://www.twdb.texas.gov/flood/planning/regions/schedule.asp)*.*

1. **AGENDA ITEM NO. 1: Call to Order**

James Bronikowski called the meeting to order at 1:03PM. A roll call of the planning group members was taken to record attendance and a quorum was established prior to calling the meeting to order.

1. **AGENDA ITEM NO. 2: Welcome, Meeting Facilitation Information and Instructions**

James Bronikowski and TWDB Director Brooke Paup welcomed members to the meeting. James Bronikowski provided meeting facilitation information and instructions.

1. **AGENDA ITEM NO. 3: Member Introductions**

Each present voting and non-voting member of the Region 12 San Antonio RFPG introduced themselves.

1. **AGENDA ITEM NO. 4: Regional Flood Planning Overview Presentation**

James Bronikowski and Reem Zoun presented an overview of the regional flood planning process.

1. **AGENDA ITEM NO. 5: Discussion of group bylaws and consider adopting group bylaws**

James Bronikowski presented the model bylaws provided by the TWDB for the RFPG to consider adopting and opened discussion on adopting group bylaws.

The members discussed and made edits to the model bylaws regarding the following topics: amending the bylaws, Secretary duties, and the selection of regular officers starting in 2022.

The members discussed responsibilities of the planning group sponsor. No changes were made regarding this topic.

A motion was made by Suzanne Scott to adopt the bylaws as amended.

The motion was seconded by Nefi Garza.

The vote to adopt the group bylaws passed by a vote of 8 Ayes and 0 Nays.

1. **AGENDA ITEM NO. 6: Consider nominating and electing regional flood planning group Chair or Interim Chair**

James Bronikowski described the Chair/Interim Chair election process and opened the floor to nominations for the Chair or Interim Chair position.

A nomination of Nefi Garza as the Chair was made by David Wegmann.

Nefi Garza discussed his willingness to serve as Chair and his passion for working in the flood industry.

The nomination of Nefi Garza as the Chair was approved by unanimous consent.

The group then took a 5-minute recess.

1. **AGENDA ITEM NO. 7: Consider selecting a planning group sponsor to act on behalf of the regional flood planning group**

James Bronikowski opened the floor to public comments.

Bryan Mast representing the San Antonio River Authority reaffirmed their interest in being the planning group sponsor.

James Bronikowski listed the entities that had expressed interest in serving as the Region 12 San Antonio RFPG’s planning group sponsor. These interested entities included:

CPS Energy

San Antonio River Authority

James Bronikowski asked if any there was anyone in the audience that represented a political subdivision that was interested in acting as the planning group sponsor. No additional interested entities came forward to express interest.

James Bronikowski opened discussion on selecting a planning group sponsor to act on behalf of the RFPG and clarified the roles and responsibilities of the planning group sponsor.

Members discussed selecting a planning group sponsor.

A motion was made by David Mauk to select San Antonio River Authority as the designated planning group sponsor for Region 12 San Antonio RFPG.

Cara Tackett seconded the motion.

The vote to select San Antonio River Authority as the planning group sponsor to act on behalf of the RFPG passed by unanimous consent.

1. **AGENDA ITEM NO. 8: Consider additional, region-specific public notice requirements, if any, that might be necessary to ensure adequate public notice in the region per 31 Texas Administrative Code §361.12(3)**

James Bronikowski opened the floor to public comments. No public comments were given.

James Bronikowski described existing notice requirements and opened discussion on identifying additional, region-specific public notice requirements.

No points nor comments/concerns were brought forth during open discussion.

No action was taken. James Bronikowski closed discussion on AGENDA ITEM NO. 8.

1. **AGENDA ITEM NO. 9: Consider authorizing the RFPG sponsor to apply for grant funds and enter into a contract with the TWDB on behalf of the RFPG**

James Bronikowski opened discussion on authorizing the RFPG sponsor to apply for grant funds and to enter into a contract with the TWDB on behalf of the RFPG.

No points nor comments/concerns were brought forth during open discussion.

A motion was made by Suzanne Scott to authorize the RFPG sponsor to apply for grant funds and enter into a contract with the TWDB on behalf of the RFPG.

The motion was seconded by David Mauk.

The vote to authorize the RFPG sponsor to apply for grant funds and enter into a contract with the TWDB on behalf of the RFPG passed by unanimous consent.

1. **AGENDA ITEM NO. 10: Discussion of necessary additional voting and non-voting positions that may be needed to ensure adequate representation from the interest in the region**

James Bronikowski opened the floor to public comments. No public comments were given.

James Bronikowski opened discussion additional voting and non-voting positions that may be needed to ensure adequate representation from the interest in the region.

Members discussed adding voting and non-voting positions, including having adequate representation of upstream and downstream counties and the impacts of adding voting versus non-voting positions.

No action was taken. James Bronikowski closed discussion on AGENDA ITEM NO. 10.

1. **AGENDA ITEM NO. 11: Consider initiating RFPG solicitation process for individuals to fill vacant required voting member positions**

James Bronikowski opened the floor to public comments. No public comments were given.

James Bronikowski opened the floor to discussion on initiating RFPG solicitation processes for individuals to fill the vacant required voting member position. The current vacant, required voting position for Region 12 San Antonio RFPG is:

Currently Vacant: *Agricultural Interests*

Suzanne Scott made a motion to initiate the solicitation process for individuals to fill the vacant required voting member position.

The motion was seconded by Cara Tackett.

The vote to initiate the RFPG solicitation process for the vacant position passed by unanimous consent.

1. **AGENDA ITEM NO. 12: Receive general public comments (Public comments limited to 3 minutes per speaker)**

James Bronikowski opened the floor to public comments.

Diamond Ayala emailed her comments before the meeting and were read aloud.

1. **AGENDA ITEM NO. 13: Consider date and agenda items for next meeting**

James Bronikowski opened discussion to consider the date and agenda items for the next meeting.

After discussion, Nefi Garza stated that the next meeting will be on November 16, 2020 at 1PM. Potential agenda items include selecting remaining officers and members of the executive committee, status update on data for the region, presentation on the Bexar Regional Watershed Management Group collaboration, and a presentation on the San Antonio River Authority master plan.

1. **Adjourn**

David Wegmann made a motion to adjourn the meeting.

The motion was seconded by Suzanne Scott.

The meeting adjourned at 3:38PM by James Bronikowski.

*Approved by the Region 12 San Antonio RFPG at a meeting held on November 16, 2020.*

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FIRST AND LAST NAME, SECRETARY

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Nefi Garza, CHAIR